

Jefferson County
Finance Committee Minutes
September 29, 2010

Committee members: Braughler, James B.
Jones, Richard C.
Mode, Jim
Molinaro, John
Rogers, Pamela (Chair)

Pam Rogers called the meeting to order at 10:30 a.m. with the following in attendance:

Finance Committee:	All committee members were present		
Additional County Board members:	Buchanan, Ron	David, Greg	
	Rinard, Amy	Roou, Jan	
	Schroeder, Jim		
Staff:	Ehlinger, Dave	Frank, Barb	Hoffman, Staci
	Jenswold, Ann	Kern, Bill	Lindert, Todd
	Milbrath, Paul	Nehmer, Joe	Petre, Gary
	Ristow, Phil	Robinson, Carla	Watkins, Mark
	Winter, Greg	Worzalla, Tammy	

Gary Petre certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.

A motion was made by Jones/Mode to approve the minutes from 9/15/2010, 9/20/2010, and 9/21/2010 as drafted. The motion passed 5-0.

Paul Novitzke presented the Fair Park request for both Paul and Roger Kylmanen to attend the national conference in Las Vegas, NV this year. A motion was made by Molinaro/Mode to allow out of state travel this year to the Las Vegas, NV conference for both Kylmanen and Novitzke. The motion passed 5-0.

Joe Nehmer and Phil Ristow presented the Parks Department request to purchase a mower at \$24,982 and skid steer at \$44,885 as this equipment was included in the sale of Countryside Home to Alden Group. Gary Petre indicated that Human Resources has already purchased an employee badge printer and related software for \$5,267. Dave Ehlinger explained that \$19,631 related to Countryside debt interest will have to be funded also within the debt service fund. A motion was made by Jones/Molinaro to transfer up to \$94,765 from contingency fund to the listed departments. The motion passed 5-0.

Dave Ehlinger explained the proposed changes to the debt service budget based upon refinancing values as provided by Ehlers & Associates. A motion was made by

Molinaro/Mode to tentatively approve the Debt Service levy at \$1,304,490. The motion passed 5-0.

A motion was made by Molinaro/Jones to (a) apply \$352,911 of fund balance against the tax levy with the intent of Countryside Home sale proceeds replenishing the fund balance, and (b) increase the Highway Department budget by \$1,020,000 for an additional 3.8 miles of road construction. The motion passed by a vote of three (Jones, Molinaro, Rogers) to two (Braughler, Mode). [The \$352,911 figure was derived from the capital levy requested to date without including squad vehicles.]

Jill Ottow from the Literacy Council presented her request for an additional \$4,000 in funding for the 2011 budget. A motion was made by Mode/Braughler to increase the funding for the Literacy Council from \$12,000 to \$16,000, with funding from general fund balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

A motion was made by Molinaro/Mode to request that the Rock River Free Clinic provide an annual financial statement to the County Board each year. The motion passed 5-0.

A motion was made by Molinaro/Mode to increase the Farmland Preservation budget by \$60,000 with funding from General Fund balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0. [The sale to Countryside Home included 15 acres of farmland. With the sale of Highway 26 bypass land, it was estimated that the agricultural use value of each farmland acre was \$4,000.]

A motion was made by Molinaro/Jones to add \$4,500 to the County Board budget for a special advertising section in the Tourism Council's Official Guide, with funding from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

A motion was made by Braughler/Mode to add \$60,000 to the Register of Deeds budget for outside contracting for scanning of grantee/grantor indexes, with funding from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

A motion was made by Mode/Rogers to add \$15,000 to the Fair Park budget for seal coating and striping of existing asphalt drives and parking areas, with funding from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

A motion was made by Mode/Molinaro to DENY the funding for a part-time volunteer services coordinator position and DENY the funding for increasing the program assistant position from part time to full time. The motion passed 5-0.

A motion was made by Mode/Braughler to DENY the funding for increasing the administrative clerk position from part-time to full-time. The motion passed 5-0.

A motion was made by Braughler/Mode to add \$250,000 to the Highway Department budget for funding for site assessment, planning, and preliminary design for main facility and outlying facilities, with funding from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

A motion was made by Molinaro/Mode to add \$36,000 to the Human Services budget for replacement of a 1992 pickup truck, with funding from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

A motion was made by Molinaro/Jones to add \$75,000 to the Parks Department budget for playground equipment at Korth Park, with funding from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 4-1 with Mode voting against the motion.

A motion was made by Jones/Rogers to add \$28,000 to the Land Conservation budget for the replacement of a 1999 Ford Explorer, with funding from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

A motion was made by Jones/Molinaro to add \$28,000 to the Zoning budget for the replacement of a 2000 van, with funding from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

A motion was made by Mode/Braughler to add \$88,700 to the Clerk of Courts budget for video conferencing in Branch 1 and that no additional courtrooms would receive funding in the future for video conferencing, with funding from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

A motion was made by Mode/Jones to add the following to the Sheriff Department budget (a) radio system upgrades at \$534,000, (b) purchase of a training facility at \$150,000, and (c) additional three squad vehicle replacements, with funding for all from General Fund Balance applied with the intent that the Countryside Home sale proceeds would replenish the General Fund. The motion passed 5-0.

Before any discussion occurred regarding the Library System, Jim Braughler indicated that he would be abstaining from any conversation and votes due to a possible conflict of interest. A motion was made by Molinaro/Mode to DENY the additional funding request by the Library system for additional capital expenditures. The motion passed 4-0 with Braughler abstaining.

A motion was made by Molinaro/Rogers to (a) increase local bridge aids by \$2,653, (b) decrease local road aids by \$6,966, and (c) increase general transportation state aid by \$4,313 for a net change in the tax levy of zero. The motion passed 5-0.

A motion was made by Jones/Mode to increase the budget for County Clerk for an additional 200 hours for temporary pool help at current rates of pay for a net figure of \$5,598.

Staci Hoffman spoke regarding additional staff requests within her budget for 2011. By consensus, she was directed to bring the matter before the Human Resources Committee to possibly be included in the 2012 budget.

A motion was made by Molinaro/Mode that the General Revenues budget after (a) the application of State Aid Computers by formula at \$54,400, and (b) the total of \$1,769,442 of General Fund balance being applied to the tax levy with the intent that the Countryside Home sale proceeds will replenish the General Fund, the General Revenue budget is approved at \$8,769,836. The motion passed 5-0.

A motion was made by Molinaro/Jones to approve the countywide tax levy at \$25,153,627, and the countywide mill rate at \$3.9448. The motion passed 3-2 with Jones/Molinaro/Rogers voting yes and Braughler/Mode voting no.

A motion was made by Jones/Braughler to allow the Finance Division to make necessary adjustments to the budget and report such changes to the Finance Committee. The motion passed 5-0.

A motion was made by Molinaro/Mode to adjourn at 1:40 p.m. The motion passed 5-0.

Respectfully submitted,

Jim Braughler
Finance Committee Secretary
Jefferson County

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